

**Board of Water Supply (BWS)  
Accessory Dwelling Unit (ADU)  
Questions & Answers**

*For information about Accessory Dwelling Units (ADU) and the application process, please go to the City and County of Honolulu Department of Planning and Permitting's (DPP) website at [www.honoluludpp.org](http://www.honoluludpp.org) or call them at 768-6743.*

Please contact the **BWS Service Engineering Section at 748-5460** if you have questions or need further assistance.

Note: BWS Schedule of Rates and Charges are subject to change. The information provided below is current as of February 1, 2016.

**Q: Why must the BWS approve my ADU Pre-Check form?**

*A: During the Pre-Check review process, the BWS will determine whether the water supply and pressure in your area is sufficient to meet the needs of your ADU. We will also determine whether off-site fire protection requirements can be met.*

**Q: Can I use my existing water meter or do I have to install a new one?**

*A: The installation of an additional water meter to serve the ADU is optional. As long as the size of your existing water meter is sufficient to meet the demand for your property, you may use the existing meter to serve the new dwelling unit. Meter sizing will be determined during the review of your building permit application for the new dwelling unit. If the existing water meter is insufficient, the BWS will inform you of the meter size required, any costs associated with the enlargement, and assist you with the coordination of the installation.*

**Q: I want to install a separate water meter for my ADU. All the water fixtures in my primary dwelling will remain the same. How much will the BWS charge?**

*A: Based on the current BWS Schedule of Rates and Charges, a new ¾" water meter and installation charges will be \$1,797.00. The Water System Facilities Charge is estimated at \$3,706.60, based on the stated minimum charge of 20 fixture units.*

**Q: What are the differences between using an existing water meter versus installing a new one?**

*A: Please refer to the table below examples of the differences.*

BWS Charges*	Use Existing Meter	Install an Additional Meter
Cost	<ul style="list-style-type: none"> <li>• Meter + Installation: Not applicable.</li> <li>• Water System Facilities Charges: The charge will be equal to the future fixture unit count for the premise (existing dwelling plus ADU) less the existing fixture unit count (or 20 fixture units, whichever is greater) multiplied by the current Water System Facilities Charge.</li> </ul>	<ul style="list-style-type: none"> <li>• Meter + Installation: \$1,797.00</li> <li>• Water System Facilities Charges: The charge will be equal to the fixture unit count for the ADU multiplied by the current Water System Facilities Charge. A minimum of 20 fixture units will be assessed.</li> </ul>
Installation Time	<ul style="list-style-type: none"> <li>• Not applicable.</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately 3 months</li> </ul>
BWS Account & Billing	<ul style="list-style-type: none"> <li>• No change</li> <li>• One water bill</li> </ul>	<ul style="list-style-type: none"> <li>• The homeowner has the option of establishing the account for the new meter in their name or permitting their tenant to do so (copy of rental agreement required).</li> <li>• Two water bills, one for each dwelling unit.</li> </ul>

*\*Board of Water Supply Schedule of Rates and Charges are subject to change. Information current as of February 1, 2016.*

**Q: I want to use my existing water meter. All the water fixtures in my primary dwelling will remain the same. How much will the BWS charge?**

*A: Because you are electing to use your existing water meter to serve the ADU, the Water Systems Facilities Charges (WSFC) will depend on the fixture units for your existing dwelling and the fixture units being added for the ADU. The difference between the planned fixture units and the existing fixture units is multiplied against the current WSFC rate of \$185.33. Also, meter enlargement and installation charges may be applicable.*