


**BOARD OF WATER SUPPLY
CITY AND COUNTY OF HONOLULU
REQUEST FOR SOLE SOURCE**

DATE: May 8, 2018

TO: ERNEST Y.W. LAU, P.E.
Manager and Chief Engineer

VIA: Vicki A. Kitajima
Procurement and Specifications Specialist VI

FROM: Henderson Nuuhiwa 
Program Administrator Information Technology and CIO

Per
RE: REQUEST FOR SOLE SOURCE AWARD

Pursuant to Section 103D-306, Hawaii Revised Statutes, and Subchapter 9, Chapter 3-122 of the Hawaii Administrative Rules, I am requesting that a sole source award be approved to purchase the following:

Vendor Name & address:

Confluence Group
1909 26th Street, Suite 1C
Boulder, CO 80302

Amount of the contract:

\$464,364.53

Term of the contract:

Per Sole Source Contract Limit, 1 year

Prior sole source contract numbers and dates:

None

Description of the goods to be purchased:

Post go-live updates and enhancements services for the Kona Work and Asset Management system, first of a multi-year project integration with Field Operations MXU Replacement program, outage management integration with the BWS website, and legacy data migration to the Kona Work and Asset Management system.

Explanation how the unique features, characteristics or capabilities are essential for the BWS to accomplish its work:

Confluence Group is the sole developer of the proprietary Kona Work and Asset Management software, and as such, modifications to the system can only be obtained from Confluence Group. The services are needed to improve functionality and to keep the software in working order.

Other possible sources for the goods that were investigated but do not meet the BWS's needs

No other source is available to provide the services for the Kona Work and Asset Management system for the BWS.

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods described above are available through only one (1) source.

Sandra Moriki 
Requestor

Henderson Nuuhiwa 
Division Head

May 8, 2018
Date

May 8, 2018
Date

Direct Questions to: Sandy Moriki

Phone: (808) 748-5211

Posting dates pursuant to Hawaii Administrative Rules Section 3-122-82:

May 18, 2018 to May 29, 2018


REVIEWED AS TO PROCUREMENT FORM:

Vicki A Kitajima 
VICKI KITAJIMA
Procurement & Specifications Specialist VI
JK

5/30/18
Date

CERTIFIED AS TO AVAILABILITY OF FUNDS:

2018-820-3021 (C18582003)

Finance 
FINANCE 5/16/2018

5-17-18
Date

APPROVED AS RECOMMENDED/ NOT APPROVED

Ernest Y. W. Lau 
✓ ERNEST Y. W. LAU, P.E.
Manager and Chief Engineer 

5/31/18
Date

**BOARD OF WATER SUPPLY
CITY AND COUNTY OF HONOLULU**

May 18, 2018
(Date Notice Posted)

NOTICE OF INTENT TO ISSUE A SOLE SOURCE AWARD

The Chief Procurement Officer is reviewing a request to make a sole source award to The Confluence Group, Inc. to purchase post go-live updates and enhancements services for the Kona Work and Asset Management system, first of a multi-year project integration with Field Operations MXU Replacement program, outage management integration with the Board of Water website, and legacy data migration to the Kona Work and Asset Management system.

The award shall be made to:

Name of Vendor: The Confluence Group, Inc.

Address of Vendor: 1909 26th Street, Suite 1C
Boulder, Colorado 80302

Cost: \$464,364.53

Direct any inquiries to: Vicki A. Kitajima

Address: Board of Water Supply
Procurement Office
630 S. Beretania St.
Honolulu, HI 96843

Telephone No.: (808) 748-5151

Fax Telephone No.: (808) 550-9193

Submit written objection(s) to this Notice of Intent to Issue a Sole Source Award contract within seven (7) calendar days from the date this notice was posted to:

Manager and Chief Engineer
Board of Water Supply
630 S. Beretania St., Room 201
Honolulu, HI 96843

Telephone No. (808) 748-5151

Sole Source Reference No.: BWS 18-08-SS